

Annual Governance and Accountability Return 2022/23 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2022/23

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 must complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:
 - The Annual Internal Audit Report must be completed by the authority's internal auditor.
 - Sections 1 and 2 must be completed and approved by the authority.
 - Section 3 is completed by the external auditor and will be returned to the authority.
3. The authority must approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both must be approved and published on the authority website/webpage before 1 July 2023.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, must return to the external auditor by email or post (not both) no later than 30 June 2023. Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2023
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2022/23

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Section 1, Section 2 and Section 3 – External Auditor Report and Certificate will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2023 authorities must publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- Section 1 - Annual Governance Statement 2022/23, approved and signed, page 4
- Section 2 - Accounting Statements 2022/23, approved and signed, page 5

Not later than 30 September 2023 authorities must publish:

- Notice of conclusion of audit
- Section 3 - External Auditor Report and Certificate
- Sections 1 and 2 of AGAR including any amendments as a result of the limited assurance review.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*For a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2022/23

- The authority must comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority should receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2023.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (Section 2, page 5). An explanation must be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on page 5. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not fully explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2022) equals the balance brought forward in the current year (Box 1 of 2023).
- The Responsible Financial Officer (RFO), on behalf of the authority, must set the commencement date for the exercise of public rights of 30 consecutive working days which must include the first ten working days of July.
- The authority must publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor before 1 July 2023.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights, been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2023 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?		✓
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		✓

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2022/23

ENTER NAME OF AUTHORITY Horton Parish Council

https://www.hortonparishcouncil.org.uk/ AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for. No Petty Cash			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered")	✓		
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2021/22 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

25/04/2023

DD/MM/YYYY

DD/MM/YYYY

Name of person who carried out the internal audit

ENTER NAME OF AUDITOR DAVID IRELAND

Signature of person who carried out the internal audit

Signed David Ireland

Date

25/04/2023

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

Horton Parish Council
ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		Yes* means that this authority	
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>	
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
			✓	

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

18/05/2023

and recorded as minute reference:

4039 REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

https://www.hortonparishcouncil.org.uk/ AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2022/23 for

Horton Parish Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	21,354	28,763	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13,900	14,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	18,450	25,542	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	3,250	3,428	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	3,236	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	18,455	35,587	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	28,763	29,290	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

8. Total value of cash and short term investments	28,763	29,290	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	53,146	65,804	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Signature Required

Date 18/05/2023

I confirm that these Accounting Statements were approved by this authority on this date:

18/05/2023

as recorded in minute reference:

MINUTE REFERENCE 4039

Signed by Chairman of the meeting where the Accounting Statements were approved

Signature Required

Section 3 – External Auditor's Report and Certificate 2022/23

In respect of

Horton Parish Council
ENTER NAME OF AUTHORITY

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2022/23

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2022/23

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 18/04/2023

	£	£
Balance per bank statements as at 31/3/23:		
Current Account	24,226.6	
Reserve Account	<u>5,063.3</u>	29,289.9
Petty cash float (if applicable)		0.00
Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)	<u>0.00</u>	
Add: any un-banked cash as at 31/3/23		
None	<u>0.00</u>	
Net balances as at 31/3/23 (Box 8)		<u><u>29,289.9</u></u>

Explanation of variances – pro forma

Name of smaller authority: **Horton Parish Council**

County area (local councils and public utilities only): **Somerset**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

- Next, please provide full explanations, including numerical values, for the following that will be flagged in the
- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic reserves lower below based on figures input. DO NOT OVERWRITE THESE BOXES.	Explanation from smaller authority must include narrative and supporting financials
1 Balances Brought Forward	21,384	20,783				Explanation of % variance from FY opening balance not required. Balance brought forward agrees	
2 Precept or Rates and Levies	13,800	14,000	100	0.72%	NO		
3 Total Other Receipts	19,480	20,543	7,062	36.44%	YES		Funds raised in 2021 for Playing field project £12,660 indirectly replaced by increases in grants and CIL payments from £5,561 in 2022 to £18,103 in 2023 an increase of £12,604. The main increase is VAT reclaimed in the current year of £7,365 compared to £208
4 Staff Costs	3,870	3,428	178	5.46%	NO		
5 Loan Interest/Capital Repayment	3,238	0	-3,238	100.00%	YES		Last loan payment made in 2021
6 All Other Payments	19,485	35,892	17,132	88.83%	YES		Increase in Asset purchases over last year - £27,211 (inc VAT) paid for new play equipment/bench and £3,237 (inc VAT) spent on a new distributor and infrastructure
7 Balances Carried Forward	20,783	19,290				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	29,783	29,290			YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
9 Total Fixed Assets plus Other Long Term Investments and As	83,148	65,804	12,658	23.82%	YES	VARIANCE EXPLANATION NOT REQUIRED	Adjusted (in 2022 £10,238 in progress playground added in error) Asset purchases £13,722 (Playing field and Distributor) less £1,084 disposals (Old Distributor)
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
Variances of £200 or less are tolerable

Income & Expenditure 2022/23

Expenditure																
Date	Detail	Q No	Salary	Expenses/ Admin	Insurance	Subscriptions	Loans	Hall Hire/Zoom	Grants	Gross Cutting/maint enances	Play- ground	Website	Payroll	Misc	VAT	Gross Total
17-Jun-22	St Patena PCC - Unrepresented 2021	803						£10.00								£10.00
17-Apr-22	GB Sport	809														£3,731.41
17-Apr-22	London Heats	810		£86.80												£86.80
09-May-22	Audio Visual Dmg	811		£488.40												£488.40
09-May-22	Rev Buckley	812	£488.40	£49.75												£538.15
09-May-22	Broadway Hill Methodist Church	813														£49.75
20-Jun-22	Arthur J Gallagher	814			£485.73			£19.50		£385.00						£899.23
20-Jun-22	Broadway Hill Methodist Church	815														£19.50
20-Jun-22	Rev Buckler	816														£19.50
18-Jul-22	Duff	818	£549.45	£53.54												£603.00
18-Jul-22	D White	819	£549.45	£10.00												£559.45
18-Jul-22	Broadway Hill Methodist Church	820		£34.74												£34.74
18-Jul-22	Broadway Hill Methodist Church	821		£67.45												£67.45
18-Jul-22	St Patena PCC	822														£117.00
18-Jul-22	Arthur J Gallagher	823							£440.00							£440.00
18-Jul-22	D Newman	824			£508.68											£508.68
10-Aug-22	Jason Whight	825														£311.00
28-Sep-22	D White	826								£670.00						£670.00
28-Sep-22	Venture	827	£549.45	£46.70									£720.00			£1,316.15
20-Sep-22	SAL C	828														£46.70
20-Sep-22	018 Play Interaction Company	829				£232.27				£65.00						£297.27
17-Nov-22	PEK Liddon	830	£451.77	£10.00												£461.77
17-Nov-22	A Winter	831														£10.00
08-Jun-23	D Newman	832		£20.00												£20.00
08-Jun-23	Broadway Hill Methodist Church	833														£117.00
08-Jun-23	D White	834														£39.00
08-Jun-23	Rev Buckler	835	£174.45	£19.63												£193.08
08-Jun-23	VOID	836		£33.54												£33.54
08-Jun-23	Bohman	837														£33.54
08-Jun-23	H M Foundation	838														£33.54
08-Mar-23	D White	840		£398.30												£398.30
08-Mar-23	C Duff	842	£267.78	£29.26												£297.04
08-Mar-23	TEEC	843		£24.99												£24.99
08-Mar-23	National Grid	844														£24.99
	Total Expenditure		£3,427.80	£584.69	£992.41	£232.27		£185.00	£440.00	£1,901.00	£22,271.17	£240.00	£128.00	£1,461.15	£48.00	£39,928.84

	Current Account	Reserve Account	Total
Cash Book Brought fwd	£23,721.71	£5,041.13	£28,762.84
Total Income	£39,519.97	£22.16	£39,542.13
Less Total Expenditure	£39,015.04		£39,015.04
Cash Book Closing Balance	£24,226.84	£5,063.29	£29,290.13

Income	Current Account	Reserve Account
13/04/2022 SDDC - Precept	£14,000.00	
26/04/2022 HMRC - VAT Refund	£7,355.21	
29/04/2022 Interest		£0.35
09/09/2022 SDDC - Cll. Payment	£1,245.19	
29/09/2022 SDDC - Grant Funding	£5,184.00	
31/03/2022 Interest		£0.44
30/08/2022 Bank Foundation - Grant Funding	£5,000.00	
31/03/2022 Interest		£0.41
29/07/2022 Interest		£0.46
31/08/2022 Interest		£0.91
30/09/2022 Interest		£1.64
04/11/2022 SDDC - Cll. Payment	£3,735.67	
30/11/2022 Interest		£2.90
30/12/2022 Interest		£3.32
28/02/2023 Interest		£3.84
31/03/2023 Interest		£4.30
Total Income	£39,519.97	£22.16
		£39,542.13

Income in excess of Expenditure £527.09

[Handwritten signature]
18/5/23

HORTON PARISH COUNCIL

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

2021/22		2022/23
	RECEIPTS	
0.49	INTEREST	22.16
13,900.00	PRECEPT	14,000.00
4,316.00	GRANTS	13,184.00
208.69	VAT REFUND	7,355.21
12,680.00	HORTON PLAYING FIELD PROJECT	0.00
1,245.19	CIL PAYMENT	4,980.76
<u>32,350.37</u>	TOTAL RECEIPTS	<u>39,542.13</u>
	PAYMENTS	
560.58	EXPENSES/ADMIN	564.50
410.32	INSURANCE	992.41
204.42	HALL HIRE/ZOOM	185.00
3,250.14	CLERKS SALARY	3,427.60
0.00	AUDIT	200.00
230.92	SUBSCRIPTIONS	232.27
437.90	WEBSITE	240.00
500.00	S179 PAYMENTS (GRANTS)	440.00
3,235.61	LOAN PAYMENTS	0.00
12,462.08	PLAYGROUND	22,721.17
865.00	GRASS CUTTING/MAINTENANCE	1,901.00
120.00	PAYROLL	120.00
0.00	MISC	2,698.19
2,664.27	VAT	5,292.90
<u>24,941.24</u>	TOTAL PAYMENTS	<u>39,015.04</u>
<u>7,409.13</u>	NET INCOME / (LOSS)	<u>527.09</u>

Chairman
 Date 18/5/23
 RFO
 Date 18/5/23

HORTON PARISH COUNCIL

CASHBOOK RECONCILIATION AND BANK RECONCILIATION AS AT 31st MARCH 2023

	Current	Reserve	Total
CASHBOOK'S BROUGHT FORWARD BALANCE 1ST APRIL 2022	£23,721.71	£5,041.13	£28,762.84
ADD: RECEIPTS	£39,519.97	£22.16	£39,542.13
LESS: PAYMENTS	£39,015.04	£0.00	£39,015.04
CASHBOOK'S BALANCE CARRIED FORWARD 31ST MARCH 2023	£24,226.64	£5,063.29	£29,289.93

BANK RECONCILIATION AS AT 31ST MARCH 2023

	Current	Reserve	Total
Per Statement	£24,226.64	£5,063.29	£29,289.93
LESS UNPRESENTED CHEQUES			£0.00

PLUS UNCLEARED LODGMENTS

PER CASH BOOK'S	£0.00		£0.00
	£24,226.64	£5,063.29	£29,289.93

Signed.....
(Chairman)

Date: 18.5.23

Signed.....
(Responsible Finance Officer)

Date: 18/5/23.

SUPPORTING NOTES ATTACHED TO THE RECEIPTS AND PAYMENTS ACCOUNT

ASSETS

Please refer to next worksheet

BORROWINGS


There was no borrowing during the year

TENANCIES

No new tenancies were entered into

S.137 PAYMENTS

The limit for the Council
in the year of account was 691 @ £8.82 £ 6,094.62


Signed.....
(Chairman)
Date...18.5.23.....


Signed.....
(Responsible Financial Officer)
Date...18/5/23.....

BARCELONA BARCELONA BARCELONA BARCELONA BARCELONA BARCELONA
BARCELONA BARCELONA BARCELONA BARCELONA BARCELONA BARCELONA

<ul style="list-style-type: none"> 61.004 61.005 61.006 61.007 61.008 61.009 61.010 61.011 61.012 61.013 61.014 61.015 61.016 61.017 61.018 61.019 61.020 61.021 61.022 61.023 61.024 61.025 61.026 61.027 61.028 61.029 61.030 61.031 61.032 61.033 61.034 61.035 61.036 61.037 61.038 61.039 61.040 61.041 61.042 61.043 61.044 61.045 61.046 61.047 61.048 61.049 61.050 61.051 61.052 61.053 61.054 61.055 61.056 61.057 61.058 61.059 61.060 61.061 61.062 61.063 61.064 61.065 61.066 61.067 61.068 61.069 61.070 61.071 61.072 61.073 61.074 61.075 61.076 61.077 61.078 61.079 61.080 61.081 61.082 61.083 61.084 61.085 61.086 61.087 61.088 61.089 61.090 61.091 61.092 61.093 61.094 61.095 61.096 61.097 61.098 61.099 61.100 	<ul style="list-style-type: none"> 61.101 61.102 61.103 61.104 61.105 61.106 61.107 61.108 61.109 61.110 61.111 61.112 61.113 61.114 61.115 61.116 61.117 61.118 61.119 61.120 61.121 61.122 61.123 61.124 61.125 61.126 61.127 61.128 61.129 61.130 61.131 61.132 61.133 61.134 61.135 61.136 61.137 61.138 61.139 61.140 61.141 61.142 61.143 61.144 61.145 61.146 61.147 61.148 61.149 61.150 61.151 61.152 61.153 61.154 61.155 61.156 61.157 61.158 61.159 61.160 61.161 61.162 61.163 61.164 61.165 61.166 61.167 61.168 61.169 61.170 61.171 61.172 61.173 61.174 61.175 61.176 61.177 61.178 61.179 61.180 61.181 61.182 61.183 61.184 61.185 61.186 61.187 61.188 61.189 61.190 61.191 61.192 61.193 61.194 61.195 61.196 61.197 61.198 61.199 61.200
--	--

At the year and eleven years in business operations

At the year of business 11, March 2023 there was no cash on hand, including the amount of 28,000.

At the year and eleven years in business operations

At the year of business 11, March 2023 there was no cash on hand, including the amount of 28,000.

At the year and eleven years in business operations

At the year of business 11, March 2023 there was no cash on hand, including the amount of 28,000.

18/5/23

